



Catholic Research Resources Alliance

<http://www.catholicresearch.net>

Task Force Timeline and activities

Lorraine Olley, chair

September 20, 2011; revised September 22, 2011

Charge: The Five Year Strategic Planning Task Force will develop a long range strategic plan (FY2012/13-2016/17) to identify key directions and goals for the CRRA and the Catholic portal.

May – June 2011

- Determine and document the starting point, principles, assumptions and/or initial questions in the charge for the Task Force (Board of Directors)
- Identify representation needed and appoint members to form task force (Board)
- Inform CRRA membership through the monthly update of the Task Force, charge, and overall time frame. Mention opportunities for input will be part of developing the plan. Mention desired representation and ask for suggestions re membership. (Jennifer on behalf of the Board)

September 2011

- Set up Task Force (Board, done)
- Review and approve time frame for developing the plan (Task Force)
- Identify key questions to be addressed (TF)
- Announce the time frame, key questions and opportunity for input October – November in the CRRA September Update – Lorraine, Jennifer, Pat

October – November 2011

- Employ multiple strategies for input on key questions
 - Solicit input from stakeholders on key questions
 - Consult with domain experts
 - Summarize key findings from the professional literature
- Hold task force get together during symposium at Duquesne University on November 9 – 10 (Wednesday dinner?)
- Send a draft report with key directions and questions for Board input to the Board prior to its December 13-14 meetings.

January 2012

- Draft a plan (TF) to include:
 - A statement of core values, vision and mission,
 - A statement on the benefits of CRRA in advancing Catholic scholarship, and

- directions and strategies to carry out the mission and deliver value to stakeholders
- Plan may include reports or other documents used in creating the plan as appendices. Such background information might include:
 - An analysis of trends and technologies,
 - Identification of potential partnerships with other academic and cultural institutions for building content and/or technological infrastructure,
 - A draft budget associated with the proposed plan, including recommendations for new revenue streams
 - Hold TF meeting on Jan. 24 -25 or Jan. 29- 30 in Chicago or Washington DC
 - Announce preliminary recommendations to CRRA members. Discuss recommendations with CRRA committees and other members

February 2012

- Vet the plan with CRRA Board, committees and key stakeholders (TF)
- Review plan scenarios in the context of budget principles and financial resources that would be required (TF, Board Budget & Personnel Committee, Board)
- Submit the proposed plan to the Board of Directors by February 28, 2012 (TF)

March 2012

- Board meets on March 7, reviews and adopts strategic plan (Board)