

**CRRA Digital Access Committee (DAC)  
Agenda and Notes**

**Wednesday, December 7**

3-4pm Eastern; 2-3pm Central

Present: Ann, Demian, Eric, Kevin, Lisa, Meghan Bernal, Pat, Vani

1. Updates

a. Concrete 5 CMS

Pat has drafted a sitemap, will work on getting it into Concrete 5 (with help?)

Demian created skin to look like CRRA.

Goal is to introduce a CMS to provide greater flexibility in updating and maintaining the website. The sitemap is the first step in thinking about how the contents of the site will be organized.

b. Newspapers Task Force

Mellon responded quickly to our prospectus, indicating that our project is not within their scope for the coming year. In April, we will submit a proposal for a planning grant to *Our Sunday Visitor*. The task force is investigating several other possible grants, including IMLS with a Feb. deadline, Koch Foundation in Jan., and Raskob in Jan. using a multi-pronged approach. If you hear of digitization or planning grants, please keep the project in mind.

c. Collections Committee

The Committee is developing a mentoring group to work with members in helping them to identify resources relevant to the portal scope. This will fold into the existing process of working with new members to add content.

d. [new] Survey responses from members regarding five year strategic plans

Ann: Survey asked for directions, priorities; what we are seeing in the results is continued emphasis on metadata, full text, rare and unique with an emphasis on non-text as well.

2. New Topics

a. Handling duplicate records within the Portal

Question from the Collections Committee regarding how VuFind handles duplicate records. Currently, if two or more institutions own an item, it displays in the portal as a list. Is that correct? Is a collapsed display possible or in the works?

Ideal would be one record with multiple locations. Tricky in a consortial arrangement, tricky if LC numbers and other unique identifiers are not available. How many duplicates will there be? Cost/benefit issue. Maybe worth doing is to figure out how

many dupes we do have. Facet on LC number to see how many results come up with more than one matching record. Demian can help Eric with that. Eric does not know where this fits in his priority list. Ideally would like merged but not a high priority because other issues mandate. Duplicate defined as what? How many duplicates, quality of duplicates could be different.

Single record is ideal.

If too many dupes, then maybe not appropriate for the portal.

Bigger issue as portal grows but would be harder to correct as it is bigger.

Can records be detected in loading process? Would have to select key field.

Put responsibility on contributing institution and – include the proper unique ids in your record.

Demian will work with Eric and report back at next meeting.

- b. Proposed sitemap for catholicresearch.net (please review attached sitemap2.pdf before call)

Top level tabs make site more useable. Potential constituencies (scholars/users, members, prospective members) may drive the home page design. Welcome each group further. Once we get content into Concrete5 it will be easy to move around. Will require practice. How can we creatively get the work done?

Kevin, Demian, Pat, and Eric will begin to load existing content into CMS.

- c. Next meeting time: continue first Wednesday approach?

Pat will Doodle for Feb Mar April

[dates are as follows:

**Thurs., Feb. 2 2:00 pm Eastern/1:00 Central**  
**Thurs., March 1 2:00 pm Eastern/1:00 Central**  
**Thurs., April 5 11:00 Eastern/10:00 Central]**

### 3. Follow-up Discussions

- a. Usability Studies

Eric has other responsibilities now until January, then can turn to portal  
Next step is look at results, tweak portal, do another round

- b. Archivists' Toolkit vs. Archon

Archon more like a CMS. AT almost exclusively an editor  
Archon easier to work with people since web-accessible.  
on Eric's to-do list to install by June 2012.

Demian requests use Archon first if just as easy.  
Archon all they need is a web browser.

- c. EAD Records
  - i. Subgroup to investigate

Kevin recalls Ann had concerns and don't need a special group

- ii. Survey/scan of EAD users

#### CALL-IN DETAILS

Call-in toll-free number (US/Canada): 1-866-469-3239  
Attendee access code: 216 605 75