

## CRRA Digital Access Committee Conference Call Minutes of 11 November 2008

Present: Ann Hanlon, Eric Lease, Kevin Cawley, Sharon Favaro, Susan Leister, and Tom Leonhardt

Eric presented an overview of the software that he is currently using to create the CRRA portal. In addition to Primo, he uses MySQL and KinoSearch. He recommends using VUFind (Open Source) in order to benefit from the broad-based community that includes Villanova and the national Library of Australia. VUFind would provide the indexing component of the CRRA portal.

Eric and Kevin reported on the search for the CRRA digital librarian. Telephone interviews are essentially completed (one yet to go) and the plan is to invite three finalists to campus for interviews in December and a starting date for the incumbent in January.

The successful candidate will have excellent oral and written communication skills and will have a number of hard skills that include the ability to work with MARC and EAD records. This person will be able to provide help to CRRA members and provide EAD workshops.

The Digital Access Committee recommends that its approved minutes and other official documents be housed within the Administration window of the CRRA Web site.

In the future, working documents and minutes of meetings will be created in a Wiki with final documents being housed in the Administrative window as noted above.