DAC AGENDA and Notes
Nov. 2, 2011 3:00 pm

Present: Demian, Eric, Lisa, Kevin, Pat, Ann, Jennifer

1. **Updates**
   a. Concrete 5 CMS
      Installed. Build a more dynamic website for crra. How to proceed? Anyone want to try it out?

      How would it work with VuFind? VU uses it, powerful, easy for collaboratively doing it. Not easy to integrate, both copies have skins that make them look the same, two copies of same html but not that difficult to maintain.

      Pat volunteers to give a go, Demian will help build a skin to look like rest of website, Jennifer can provide content, content provider from another committee. Advantage of concrete5 many can use. Overall sitemap would look like.

      Pat creates sketch of sitemap, email, discuss at next call. Password info could be moved for simplicity.

   b. Newspapers Task Force

      Have held four meetings to develop project
      Nov. 1 Pat developed the first draft, to Jennifer, Tim, Terry for revisions
      Nov. 3 to Task Force, Collections Committee, DAC, Board
      Nov. 8 Submit to Mellon

   c. Collections Committee

      1. Question regarding how VuFind handles duplicate records. Currently, if two or more institutions own

an item, it displays in the portal as a list. Is a collapsed display possible or in the works?

No discussion on this item

2. Recommendation to revise "Making your content available in the portal" http://www.catholicresearch.net/documents/content.pdf

Two separate but linked documents for EAD and MARC

Eric will help with this. Make more user-friendly. How do we improve this? Three sections: workflow, Marc, EAD standards.

2. **New Topics**
   a. Archivists' Toolkit vs. Archon

   Lisa raised possible ease of implementing Archon which will be merged with AT into ArchiveSpace. Which is easier to implement? Lisa: archivist at Wheaton, what would AT add to that for CTU? Differences between the two?

   Archon is a web-based tool. AT software creates EAD, both do. AT community stronger.

   Discussion of strengths, weaknesses. No decision, discuss on next call.

   b. Expanded facet display for archival materials

Not in the metadata that is fed to SOLR. Collection level is most important thing there. There are controlled vocabulary terms in the header. Apply each of those to each container level elements or not? Collection level record in MARC and just that? Will that resolve it? Will bring highest level facets in DID, will then index and point to collections. Helpful, yes. Way to indicate the relationship between series and collection level records? Concatenating different levels, have folder, series, subseries and index headers at collection level. Each may have a unique identifier. Then individual unique ID, may be able to see the whole collection. Display initially shows collection with option to display detail. Instead of starting with component parts, start with collection. Should be a way to display collection level as first step. Next step is to index the header. Allow individual items to the header.

Demian: a patch from national lib of Ireland. Adds collection level and lets you look at parts using an ID value. Version 3 is field collapsing can merge or not merge in field results. May be possible to get one result EAD or expand to individual pieces. Not until January. Definitely need to index collection level (header).

DK will send link to list about patch described. [http://vufind.org/jira/browse/VUFIND-441]

3. **Follow-up Discussions**
    a. Usability Studies

    Time to examine what has been done and implement changes. Eric will review reports and lead the discussion. Next time.

b. EAD Records
    i. Eric's indexing rules

Often, there are multiple languages there. Machine-readable data containing human-readable information. Put all in collection level description. That is like the main MARC record, the rest are like analytics. Can omit any fields you like in solr and for language perhaps do not fill in for constituent parts, just don't have one.

- Subgroup to investigate.

- Survey/scan of EAD users