

## **Notes from the CRRA Digital Access Committee (DAC)**

**May 11, 2010 1:30-2:30pm**

### **RE: Recommended CRRA goals for 2010/2011**

Present: John Buchtel (Georgetown), Kevin Cawley (ND Archives), David Gewirtz (Georgetown), Demian Katz (Villanova) Pat Lawton (CRRA), Eric Lease Morgan (ND), Susan Leister (Georgetown)

Discussion centered on desired goals related to data input and ingestion and search functionality and display. A *Planning Document for the 2010/2011 CRRA Strategic Plan* was distributed prior to the meeting and formed the basis for much of the discussion.

The Committee recommends the following activities in 2010/2011:

- Revisit CRRA metadata guidelines, edit. Focus on how practical considerations have changed. Delete some things and add as needed. (Pat and ad hoc committee).
- Make buttons on site functional. This is nearly complete, thanks to Demian and Eric. The buttons are functional in the sandbox, Eric is working on the interface and requests CCS help with this. Susan suggested that Wei Wei Zhang Metadata Librarian from Georgetown help with this.
- Index full EAD content. The ability to read and index non-Marc metadata, including EAD, exists in the latest version of VuFind. Implement the latest version of VuFind once the CSS issues are resolved.
- Explore the question: what percentage of documents described in current portal records are freely available in digital form?
- Implement procedures at all member institutions to continually add records to the portal.

The Committee views the following goals as useful, but not a priority for the coming year:

- Develop a proposal for version2 of the website to serve needs of scholars, members, and prospective members.
- Determine how EAD will be standardized and delivered to users. Discover problems by trying to do it. First must see what differences in EAD among members is significant. Do other tasks first.
- Create templates for creating and contributing EAD and MARC records.
- Investigate digitization on demand.
- Map classification numbers or subject headings to themes.
- Move from portal as index to portal as repository.
- Implement the ability to display EAD records at various levels (collection, series, folder).
- View finding aids within the portal (rather than linking to the institution).
- Hold workshops to assist contributors in adding content to the portal.