

DAC AGENDA and Minutes

Dec. 14, 2012

Present: Kevin, Demian, Megan, Tracy, Lisa, Eric, Pat

1. Updates

a. Website/Concrete5

- With Max Tolomei, the site is now moved over to the new content management system. Many of you participated in the webinars to solicit suggestions, and we believe most suggested changes (that were possible within the CMS) have been implemented. Still tweaking some things but please have a look, do some searching and see what you think. Send suggestions for changes to Pat.
- Although the portal (VuFind) is basically the same, we have encountered some glitches from migrating the CMS and VuFind to a new server. Those we are aware have been corrected.

b. Newspapers Taskforce

- Over the summer, identified 800+ titles in the environmental scan. Next steps include:
 1. Identification of **Catholic Newspapers Online** (born digital and digitized) including title, years, place (if not known from the title), description (if sent to us) and link to the content. (On the home page, under "Catholic Newspapers Program" there is a link to the page: <http://www.catholicresearch.net/cms/index.php/catholic-newspapers-program/catholic-newspapers-online/>>:.)
This is for immediate value and use, want to keep the descriptions really basic for now. Titles with full metadata will be migrated to the Directory once platform is identified (see step 3 below).
 2. Determine the **Directory platform** (or, application/software we will implement to store the data and to make the data available to users): Research options, complete with a cost/benefit analysis, resulting in a recommendation.

Investigate and compare options in Jan/Feb 2013; Report and recommendations to Board by MARCH 15, 2013.

Looking for individuals to help with this – especially those with experience in identifying similar systems (newspapers, metadata, digitization).

Nominations? Self-nominations?

It will be a small working group, working via conference call Jan-March.

3. Requested funds for a student to help conduct a **survey of member holdings** (in all formats, not just online). Approved.
Hire and train student Jan 2013; Survey complete by MAY 1, 2013.
Marquette has agreed to host the student.
4. Board suggested a brief questionnaire/ survey to all ACCU institutions to identify whether they have papers, which ones, and where located. It will generate more holdings as well as interest in the Newspapers Program.

c. EAD indexing

Eric reported that the current Catholic Portal is using his old EAD indexing logic. He is currently in the process of moving the new logic to a “sandbox” server that can be viewed by the general public. Once he does this, he will put out an announcement so that we can do side-by-side comparison searches and provide further feedback before he finally moves the whole thing into production.

Have done what we can with FINDING AIDS and Collection level records in 2012/2013.

2. DAC Update for January Newsletter

- Good to go.

3. Prioritizing 2012/2013 Goals from [Strategic Plan](#)

1.1.1. Expand links to member content in external repositories.

Part of this is turning on links to bring in google books content. Already turned on in portal.

DePaul has digital content in ContentDM. Omeka content also can be pulled out pretty easily – OAI, RSS feed.

Next step: Touch base with Collections; create a List for each member, where is digital content available? Is it in the portal?

1.2.1. Add pathfinders and subject guides

DAC will support the technical means to maintain them, other groups will create the content. Not difficult.

1.2.3.

Promote use of features in VuFind to allow users to add commentary, notes, etc.

Tip of the day:

Demian will draft a few.

3.1.2., 3.1.4. Make thematic collections more obvious on the portal (collaboration with Collections)

Build a form to collect suggestions; build form for subject headings. Need to associate the two. Collections will help with this.

3.1.3. VuFind 1.4.

Do some queries, add link. For example, social action – search various phrases, terms then canned search.

3.3.3. ArchiveSpace. Revisit end of FY2013.

Document tasks (Eric has $\frac{3}{4}$ of it done). Demian will turn into a brief document, help to seed the list that will then go out to members as a survey of what expertise is available.

Focus on external repository, talk with Collections folks. Other things more clear over time.

4. Forming Group to Discuss Use of Social/Online Tools

- The goal is to get advice about which tools to implement for what tasks, and a plan for managing and maintaining them. For example, how can we better use our blog to communicate to our target audiences (users, members, prospective members) or better to use FaceBook? Twitter? Pretty much agreed we need a FaceBook presence, what do we put on there, how often, who does it? Will a distributed posting approach work, meaning - can we ask various groups to take responsibility for posting on a rotating basis?
- Anyone interested in looking at this? Laura Bang (VU) offered to join in the conversation and share her perspective on how these things can be used. Get the thinking jumpstarted in one meeting. Tracy (SHU) volunteered and Megan

(DePaul). Focus on overview of social media stuff. Laura will send out proposed times for late January. Include Demian, Laura, Tracy, Megan, Pat.

Next meeting date: Friday, Jan. 25 at 2pm Eastern; 1pm Central.