**DAC** **Thursday, October 25th from 2-3pm Eastern (1pm central)**

**AGENDA** **and Minutes**

Present: Demian, Kevin, Eric, Lisa, Pat, Megan

1.     Update: Concrete5

Pat reported on the upcoming webinars (Nov. 2 and Nov. 8) for

demo/discussion of the new Concrete5 website. All are invited and

encouraged to attend.

2.     Update: EAD Indexing

For more detail see the blog posting -- <http://wp.me/p12Kg6-9e>.

Eric provided a demo of work done on the EAD files.

Discussion and action items:

* Dates. Pub date is likely to be of less interest than span of material. Date of finding aid might be 2012, material might be 1795-1850, the latter date is of more interest. In VuFind, if sorting on date, can only be in one place. What is the date for sorting? Kevin – initial date of the span date is more important.
* In display, also would like to see span dates.
* Add “published in” to EAD display
* Explode subject headings on the em dashes, user is then able to explode parts of strings, resulting in greater granularity.
* EAD in portal have 2 links to two views: a) EAD at home institution and b) CRRA’s display, or, the cached version. Some member institutions may prefer just the CRRA view since some folks may not have local servers and may not have a local copy to link to. If the member institution does not have a local version, the institution link could also be directed to the portal version.
* Refine extraction to not include header but paragraphs. By including paragraphs in output, it should be easier to read (though longer).
* Once enhancements made, EAD should be done until the new hierarchical VuFind 1.4 comes out.

3.     Update: Committee Membership Guidelines

At their Dec. meeting, the Board will review draft guidelines for serving on the Board. If the Board adopts guidelines, we may want to pursue adapting for CRRA committees.

4.     Main Discussion: DAC Goals for 2012-13

Overall: as a whole, goals make sense. They cover things we can achieve without a lot of technical input and address getting technical support.

Comments:

-**1.1.1.** **Expand links to member content in external repositories**Could be the most involved goal. Good goal, depends on how we plan to tackle it. Could be limited by our technical capacity.

-**1.2.1.** **Add pathfinders and subject guides**We already have a subset of subject headings used by members, no need to start with all headings, start with subset of headings in the portal.

**- 5.7.1. Expand technical participation among members for maintaining and developing the Catholic portal toward goal of obtaining dedicated staff support**
Needs to be solved in early months, without this we cannot do the other goals.

Recommended action:

-3.1.4.1 **3.1.4.** **Explore options for associating the collecting themes with specific records in the Portal 1. Enable the forms mechanism in Concrete5**

– add the “why” on this.

**-3.3.2. Create prototype Catholic newspaper directory with member holdings and mined resources**

Add DAC to the discussion