**Digital Access Committee**

**April 12, 2013  
2:00 CENTRAL, 3:00 EASTERN**

**AGENDA and Minutes**

To join in conference calls, call:

1-866-469-3239 Attendee access code: 216 605 75

[Host code: 216 79 444 (Demian uses)]

Present:Lisa, Demian, Eric, Pat, Kevin

**AGENDA**

1. Updates

  - Themes mapping update

* Kevin, Diane (Collections Chair), Jean (Scholars Chair), and Pat met to discuss headings for two themes: “Women religious” and “Vatican II.”
* The Vatican II theme is fairly straightforward.
* Women religious: We will refer users to the specific groups; the search query linked from the Women Religious theme will link to baseline, general headings, such as Nuns, convents, etc. Suggestion to link to the list of orders as possible, rather than creating a new list/document (using name authorities to reconcile variant forms of name)
* DAC: to track new headings as they are introduced, is it possible to generate a monthly report of new headings to the portal?

There is no easy way to export a report of newly-added headings. However, if we export a report of ALL headings on a monthly basis, each month, we can compare the new report against the old report using a different tool and figure out which headings have been added or removed.

* DAC: search for Saint, also St.?

Does not treat as one term, St. also = “Street.” Use LCSH to collocate forms.

* The Collections Committee will review the suggested headings and links at their April 24 meeting.

  - Catholic Newspapers update

* The Newspaper Titles Directory Group met with CRL and an OCLC rep to learn more about CRL’s ICON (International Coalition on Newspapers) database and Worldcat Local. From these meetings, we have more exploration to do including follow-up questions for CRL concerning accessibility and working with OCLC to build a sample database using our data.
* CRL and OCLC represent our most viable options insofar as they encompass 3 key factors identified by the group:

o Capacity to create and/or use clean data based on international/national standards and MARC records (recognizing that records in other formats can be translated into MARC)

o A hosted solution which does not require additional CRRA technical expertise or capacity to develop or operate

o Support for contribution to and collaboration with other international & national newspaper programs

1. Discussion

  - Costs/benefits of ArchivesSpace membership

<http://www.archivesspace.org/charter-membership-announcement/>

Not a lot of benefits, supports the project generally, get access to more resources and a voice in the development process. CRRA lacks technical support to be a beta site. Watch for hosted solutions, this fits our needs.

  - Supporting image/brand/communication

What is DAC’s role? Ideas for marketing group, who might take this on?

This year, assembled a small group with recommendations to implement FB, conduct audience analysis, need to create a message and get it out there. Logo has been updated to a higher res, enabling it to be used consistently across media.

Goal is to get the Pope to tweet us. : )  
Who has Facebook page, aggregate those messages. Queue up messages and send on a particular schedule.