**DAC Meeting**

**February 2, 2012 (2pm-3pm Eastern)**

Present: Ann, Demian, Pat, Eric, Vani, Lisa, Megan

**AGENDA and Notes**

1. Welcome to New Member: Megan Bernal of DePaul University
2. Farewell to Ann Hanlon
3. Updates
4. Concrete5 CMS   
   Open Source Content Management System.  
   Goal is to make it easier to update the website and to update the website. Vani has web development ideas.
5. Duplicate Records in the Portal  
   Eric reports he ran report for dupes with matching control numbers, none duplicated more than once. 1.5% of total records. See blog: <http://www.catholicresearch.net/blog/2011/12/duplicate-records-in-the-catholic-portal/>.  
   Based on control numbers, as many as five records with a similar title. How many dupes are too many? Is there a percentage max? What is involved in de-duping?  
   Demian: this is not our highest priority, VuFind tools may eventually arise to address dupes. All concur.
6. Five-Year Strategic Planning Update (the latest draft is available at: <http://www.catholicresearch.net/info/5yr%20Planning%20TF/DraftCRRAStrategicPlan_2-6-2012_final.pdf>)  
   Draft plan from 5 year strategic planning task force. This is a draft, the tf is meeting tomorrow to refine and then distribute to committees and members for feedback.

Areas of interest to DAC?  
Eric no surprises. Refinement of existing plan. Intrigued with scan on demand and reference tool. Scan on demand is innovative, reference tool is challenging.

Demian impressed with what’s in there, only concern is 5.7 instituting fees but not full text. If licensed or whatever, ok, but want free content to remain free, the paywall could be a turnoff. Could get better buy-in by charging for scan in demand.

Ann on user survey, charging fees was ranked pretty low.

Lisa glad to see #3 collaborative opportunities on agenda.

Anything missing? Nope.

4. New Topics

1. Wiki for 5-year Task Force?  
   Thank you to DAC for good suggestions, the TF is using googledocs.
2. Mid-Year Strategic Plan Review: <http://www.catholicresearch.net/info/Plans/2011-12.pdf>

**2.1.** **Facilitate continual updating of member records and content**.   
On track, now have liaisons at member institutions to work with us in getting teams together that are responsible for identifying and submitting content.

**2.2. Draft a plan for increasing digital content in the portal.**   
Pat described the work of the newspapers task force. Identifying grants to create an online directory of catholic newspapers and important catholic newspapers. Taking a multi-pronged approach and encourage members to collaborate and keep us in mind for projects in your own institutions.  
  
Eric reported on ingesting full text documents from Toronoto. At ND, ingesting Catholic pamphlets and Catholic Youth Literature.

**3.1. Usability studies**Those who signed up did their studies, implementing the changes is on Eric’s to-do list. Will talk with DAC about what to do next. CMS will play a role in site design and the latest version of VuFInd 1.3. Discuss priorities at next meeting. March meeting. Discuss usability results, prioritize.Eric will send results to members.

**3.2. Implement VuFind 1.1 and future updates as released.**  
In process.

**3.3.** **Enhance www.catholicresearch.net’s effectiveness and ease-of-use for three primary user groups: scholars, members, and prospective members.** Administering the design and the architecture.  
Discuss in March.

**3.4 Use stats.** Eric: Wonderful opportunity for a hacker. Need somebody to write a number of SQL queries and the database will return the results and programmer reformats the results so they look good. Tasks to be done and straightforward, need a programmer in databases and rudiments of web page design. If you have some locally looking for an interesting challenge, send them to Eric.

**3.5. Tech group**. Many DAC members belong, Eric will send to DAC.

**3.6. Archivists Toolkit/Archon**. Goal is to enable members to create EADr ecords. Archon was choice if all else was equal, but If AT is supported locally, can we live with AT? Lisa: CTU wants Archon. ACHA students said they wanted to see a website for a website. Generate ead for portal and our own presence. Lisa – ATis complex so not optimal for CTU. Asks who will use it?

Suggestion to implement both for evaluation purposes.

3 years ago a comparison of the two indicated they are similar and deal breaker was that Archon did create unique identifiers at the DID level. This is apparently no longer a problem.

In flux.

**Next meeting date: March 1.**