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**CRRA Collections Committee Agenda**

**Thursday, September 5, 2013**

**10:00 pm Pacific**

**Noon pm Central**

**1:00 pm Eastern**

**CALL-IN INFO**

**Call** 1-866-469-3239

Attendee access code: 216 605 75

Host access code (Diane): 216 794 44 (PIN 1324)

1. **Welcome and announcements**

Noel: Update on Newspapers Task Force

Pat: Catholic Archives Conference Oct. 9 CUA

Jennifer: LibGuides update

Diane: Committee reappointments

Present: Diane, Noel, John, David, Alan, Kathy, Emily, David, Maria, Pat, Jennifer

Noel/Pat: Link to ppt at annual meeting in Chicago, current highlights

* Newspaper Directory Group finding platform for directory – where will directory live, what will it look like, vetted multiple options, two leading options, CRL ICON and OCLC WorldCat (CRRA symbol), set of tinker toys, getting pros/cons for each, then will implement strategies to add title data, member holdings
* Digitization activities. Individual diocesan archivists – NY, St. Louis, Chicago, Hartford, Conn., CNS, Xavier in New Orleans, energy growing, bringing partners together, explore funding opportunities

Jennifer and Pat are meeting with Lyrasis staff to define what a CRRA/Lyrasis Partnership might look like. Lyrasis can provide full range of digital services, consulting & training, and willing to assist in fundraising. We are identifying goals, a project description and a work plan that we can use as the basis for review and discussion by the Board in October.

* Diane – would this be a perk of CRRA membership? Have access to Lyrasis digital services at Lyrasis member prices
* In regard to partnership, partnerships in the plural – CRL and/or OCLC on the directory, Lyrasis for overall digital services and fundraising, individual and/or collective digitizing partners

LibGuides –

* New Subcommittee on Subject Guide to the portal and collections – listed on Member Site
* Diane noted a community site for libguides – so a libguide to the portal is available to anyone and everyone, and it is easy to import into your own local use. There are already many “Catholic oriented” LibGuides on the community site; this is another reason to use LibGuides
* Noel echoed conversion to use of LibGuide formats, makes it easy to do things
* Diane – will invite one or more members of subject guide subcommittee to talk with Collections Committee for a status report, themes, ideas behind the subject guide, etc.

Diane thanked everyone for responding on committee appointments, hopes will stay on

1. **Approval of minutes** from 8.09.13 (attached)

Approved.

1. **Disseminating the collection policy (from 08.09.13 agenda)**Considerations for internal and external dissemination, suggested venues **–** relates to Goal 1

Pat: Who do we tell? How do we do that? This is a significant enhancement. Through CRRA newsletter, on website. Invited other comments?

Diane: Would Membership Committee and/or Liaisons want to see, discuss?

Pat: Will include collections policy in webinar for liaisons.

Jennifer: Will discuss collections policy in the LibGuide Subcommittee, will include as update for Membership Committee

Alan: on website, only place it is a “click away” is under CRRA Portal tab. Pat has added a “click away” on home page after Read more about the portal.

1. **Can we get the Vatican content into CRRA?** If not, can we/should we harvest the openly-accessible content for discovery in the portal? (question from Scott Walter--DePaul) – relates to Goal 5

Diane: Interpret in broad context. Should we harvest openly accessible relevant content from other sites?

Alan: How does this meet our long term goals of rare materials, these things that anyone can find on the web? What content to find, link to, harvest, etc.?

Jennifer: yes, agreed, chew on during the year.

* Villanova upgrading
* Villanova and Duquesne and ND to expand links to member content in digital repositories – do the members submit the records or does “the portal” go out to find and harvest this content? For member content? Beyond member content?

Diane: would those with content have a say about harvesting and/or linking to their content?

Maria: Would be good protocol to inquire of Vatican and/or others. Many different sources of Vatican materials.

Jennifer: One option is to include for now such websites under the Links tab and point to websites that are major collections. Diane indicated Vatican is already there.

Jennifer clarified harvest metadata and link to other content.

David:

Alan: Better to point to Vatican Library or Vatican site in general as there are documents in places beyond the Vatican Library

Diane: how did this list start?

Pat: Organic process, came up early in discussions of Collections and Scholars, great to have a place to put resources of interest, things we don’t manage, good to have ongoing discussions

David: part of committee’s job to review submissions, suggestions, etc.?

Diane: yes, good suggestion

Pat: sounds good, Jennifer ditto

Maria: develop criteria for resources to list

Noel: Be selective, not necessarily exhaustive

Alan: Add bibliographies and other reference tools, McCabe underway by ATLA-RC

Pat: Would be good for the committee to review and describe bibliographies, resources, etc. as well

1. **Discuss the desirability of revising the** [**Making Your Content Available**](http://www.catholicresearch.net/blog/2010/08/first-recipe/) **document** – do we want to create a version for smaller institutions that have fewer resources and expertise available to them?—relates to Goal 3

Jennifer: A Membership Committee member was reviewing with a prospective member. Do not need a separate document. Ask Pat and Jennifer to revise slightly and review with DAC, Collections, Membership and Liaisons.

Emily: Agreed rewording is good idea. Some institution don’t have specific systems librarians, e.g., just cover the functions.

Kathy: Agreed, as a liaison who has to explain to others in library, good to reword.

1. **2013/2014 Collections Committee goals—additional discussion**Grow CRRA collections in the portal.
2. Communicate the collections policy to members
3. Orient liaisons on the collections policy
4. Mentor new and continuing members on selecting portal resources
5. Identify “collections of interest” to the portal and share with Membership Committee
6. Identify collections of interest in external repositories for harvesting by DAC
7. **Future meeting dates**: Doodle for October, November, December