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## Digitization Process

- Request Estimate/Place Order
  - ✦ Orientation to review details
  - ✦ Timelines - scheduling
- Prepare metadata/packing list
  - ✦ Review originals
- Ship
  - ✦ Packing suggestions
- Digitization
- Materials returned, review images and materials





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## Deliverables

- Specifications:
  - ✦ Microfilm: 300-400dpi true optical resolution 8-bit uncompressed
  - ✦ Paper: 400 dpi true optical resolution in 24 bit color or 8-bit grayscale
- Formats Delivered
  - ✦ TIFF uncompressed
  - ✦ JPEG2000 derivative
  - ✦ Searchable pdf with hidden text
  - ✦ Text file of OCR output (txt file)
- OCR - ABBY Fine Reader
- Option
  - ✦ Standard METS / ALTO
  - ✦ Standard METS / ALTO with article-level segmentation and headline correction





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## Pricing

- Size of project/shipment
- Nature of materials
  - ◇ Microfilm – every frame digitized
    - 1 up or 2 up
  - ◇ Paper – every page digitized
    - Bound/unbound
- Additional services
  - ◇ Special naming/handling
  - ◇ METS ALTO processing - includes issue-level segmentation – part of the XML schema, and reflected in folder structure
  - ◇ Hard drive for file delivery

**LYRASIS** 

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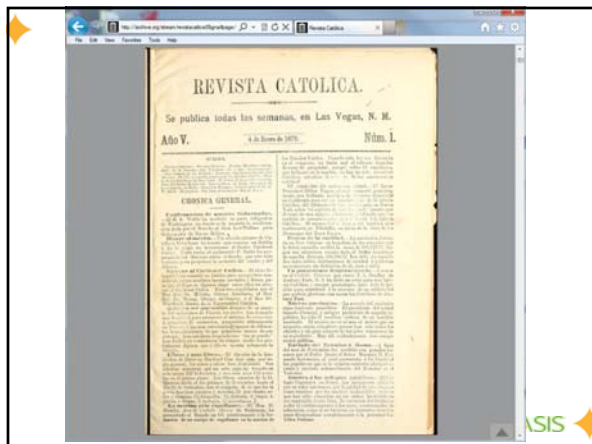
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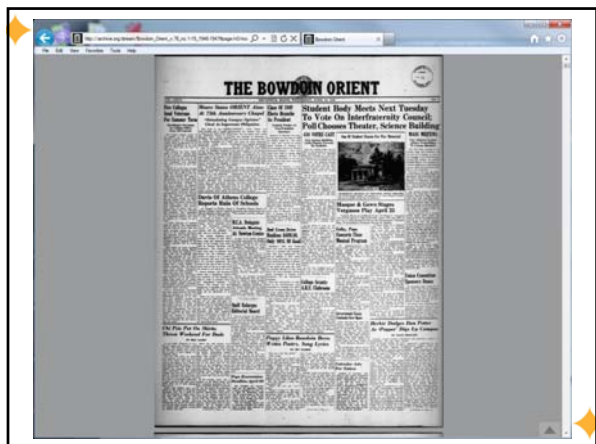
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**LYRASIS**<sup>TM</sup>

**Questions?**

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