

CRRA Board of Directors
Tuesday, October 6, 2009

Present: Tom Leonhardt, Ed Starkey, Bob O'Neill, Tom Wall, Janice Wellburn, Artemis Kirk,
Pat Lawton

Agenda

1. Welcome, agenda review and adoption – Tom Leonhardt
2. New member update – Janice Welburn
3. Developing guidelines for committee membership – Tom Leonhardt
4. Discussion regarding monthly update from Pat Lawton
5. Announcements – All
6. Next meeting – 4-5 p.m. EST; 3-4 p.m. CST; 1-2 p.m. PST; Thurs. Nov. 19, 2009

Board Meeting Minutes Draft October 6, 2009

1. Tom began the meeting with a "thank you" to Pat for the update. Janice asked that "Focus Groups Update" be added to the agenda. Tom Wall restated his invitation to host the Jan. 19 Board meeting in Boston. After a brief discussion of time, it was agreed that the meeting would be held from 9-11am.
2. Janice announced that Loyola University Chicago and St. Catherine University have enthusiastically accepted their invitations to join the CRRA. Both would like to join as full members. The next step is for Jennifer to send written invitations and invoices.

Ed Starkey proposed that St. Mary's College of California (Moraga) be considered next for membership. They currently have digitized collections. (fyi: <http://library.stmarys-ca.edu/about/special/newman/digitization.html> ; http://www.archive.org/details/saint_marys_college-pl).

Artemis suggested that St. Benedict's in Minnesota (College of St. Benedict/St. John's University) be considered for membership; they have documents in key thematic areas related to portal interests.

Kim, Janice, and Artemis agreed to meet to discuss membership issues and the identification of new members. Institutions with collections that align with portal themes and interests will be targeted.

3. Developing guidelines for committee membership.

Tom proposed that the Board establish a rule that just one person per institution can serve on any one committee. Implementing the rule would eliminate confusion. After some discussion, Artemis proposed a motion to reconsider, stating the desire for Jennifer to participate in the decision. The motion to table the discussion was carried.

4. New agenda item: Focus Groups Update

Janice asked Pat for clarification about the focus groups/portal preview's emphasis on content. Pat verified that, in accordance with the July meeting, the portal preview would focus on portal content. Portal functionality will be assessed in the Summer 2010 usability tests. Marquette will host focus groups during the last week of October, and the first week of November. CRRA Committee members Matt Blessing, Ann Hanlon, and Jean Zanoni will take the lead in hosting the Marquette groups.

5. Announcements:

Ed Starkey announced that he was retiring the end of December. All expressed their congratulations and best wishes.

Jennifer: The letters requesting your financial contributions for 2009/10 have been sent to all CRRA participants, including Seton Hall University where there is a new dean of libraries, and to Villanova, our newest member. If you have not already responded to Michele Wolff at mwolff@nd.edu, please do so at your earliest convenience.

Jennifer: The new dean of Libraries at Seton Hall is Dr. Chrysanthy Grieco. She is very excited about the Portal and will continue Seton Hall's membership in the CRRA. Marta, Sharon, Alan and of course, Howard, did a wonderful job in informing her of what we are doing and their desire to continue with their work. Chrys is very pleased to see the Seton Hall librarians serving on CRRA committees.

Jennifer: In previous Board discussions, the Board agreed that we want to keep the size of the Board to a manageable but still appropriate number of individuals. As the CRRA membership grows, therefore, not every CRRA member will have a representative on the Board of Directors. The CRRA Bylaws describe the Board as a "self-perpetuating board" which means that the current board determines the future board members. Going forward, we will want to look ahead to opportunities for bring new individuals onto the board, which will mean that some current members would rotate off of the board.

Jennifer: I will be in Washington DC for both the ARL meeting and the ARL/CNI Forum. I am taking advantage of this time to also meet with Dick Yanikoski, CEO/President, ACCU on Tuesday October 13th for an update on our progress since I last talked with him six or so months ago. Pat Lawton will meet with Dick and other ACCU staff on Thursday morning for a more in-depth review and discussion of the Portal.

Jennifer: Several CRRA members will be attending the ARL/CNI Forum: An Age of Discovery: Distinctive Collections in the Digital Age. Bob O'Neill, wearing a BC hat as well; Pat Lawton; and me. The Forum is October 15-16 in Washington DC. The Forum builds on the work of the ARL Special Collections Working Group [PDF]. Janice and Artemis are not attending, but Georgetown's Head of Special Collections will attend. The goal is to focus attention on opportunities available in the digital environment for leveraging the strengths of special

collections, making them more widely accessible. The co-hosts seek to bring together librarians, archivists, and others with responsibilities for stewarding special and distinctive resources, and to identify strategies for advancing this goal.

The meeting was adjourned at 4:40 pm EST.