



## Catholic Research Resources Alliance

Meeting of the CRRA Board of Directors  
Wednesday, June 9, 2010

3:00pm - 4:00 p.m. EDT  
2 p.m. CDT  
Noon Pacific DT

**Call-in Information** Call-in toll-free number (US/Canada): 1-866-469-3239 Attendee access code: 215 588 45

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### AGENDA

1. Welcome, agenda review and adoption, confirmation of April 26, 2010 minutes posted to CRRA Admin area.
2. Discussion of the draft planning document, topic 5: Growth plan and outreach (attached). Purpose is to provide an opportunity to prepare for discussion and adoption of Strategic Plan at the June 29 meeting.
3. Report and recommendations from the Budget and Personnel Committee (attached). Purpose is to accept the proposed budget and strategies for Fy2010/11. Invoices can then be sent out to CRRA members for Fy2010/11 dues.
4. Announcements

Note the CRRA update June 2010 with the CRRA program events in Washington, D.C.  
Next meeting date: June 29, 2010 Georgetown University for all participants. There is no separate Board meeting on the schedule although it may be possible to hold an informal discussion among Board members at some time during the morning or over lunch.

### MINUTES

Present: Steve Connaghan, Artemis Kirk, Bob O'Neill, Ed Starkey, Janice Welburn, Jennifer Younger, Pat Lawton

1. Members stated that they had not reviewed the minutes. Pat referred to the decision made at the Boston meeting that minutes would be sent via email for review and approval. No response equals agreement. Agreed to approve the April 26, 2010 minutes at the June 29 Georgetown meeting.  
Artemis suggested that agenda item #3 be discussed before #2 and members agreed. The minutes are recorded, however, in the original order of the agenda.
2. Following a brief discussion of the plan, the selected modifications shown below were made. It was also noted that in regard to 5.2 on a target of 20 new members, the Board has already made contacts with at least 13 institutions.
  - 5.1. Reword to say Revisit membership categories and set dues for FY2012.
  - 5.10 Reword from "provide update to ACCU Library Directors and Archivists" to say "Develop communication plan for relating to various constituencies" with bullets to

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identify key stakeholders, including ACCU library directors and archivists, and scholars.

3. Members discussed the recommendation of the Committee on Budget and Personnel (May 11, 2010 meeting) for approval of the proposed budget together with the adoption of one or more strategies for generating sufficient revenue to cover expenditures in FY2010/11. Artemis emphasized that it was essential to have sufficient revenue at the beginning of the year so that Pat Lawton could be certain of a continuing position this year. The Board agreed to pursue multiple strategies to eliminate a projected shortfall, including new member recruitment, a request for support from the ACCU, an increase in membership dues, and solicitation of voluntary member contributions. There was no support for a special dues assessment in mid-year. With the recruitment of St. Joseph's University as an associate member and four voluntary contributions (ND, Georgetown, BC and San Diego noted below), the proposed FY2011/12 budget was brought into balance and approved by the Board. Further comments and decisions follow.

1. New member recruitment. Janice said that St. Joseph's University, Philadelphia is ready to join as an associate member. Jennifer will extend the formal invitation for membership effective 2010/11. Six other institutions are actively considering membership and it is expected they will join in 2010/11. Request for support from ACCU. The Board wants to develop a partnership with ACCU and obtain financial assistance. Ed noted that ACCU members are not related by anything but the ACCU and that our project could be a unifying strategy. The CRRA could bring ACCU membership together. Members noted the acumen of this statement. Artemis expounded on it, saying that CRRA would bring together Catholic colleges and universities, support their Catholic mission, give credence to scholarship and very importantly, do so in a nonthreatening, noncompetitive, collegial, and collaborative way. Bob noted that the AJCU has 28 members and that if ACCU engaged with the CRRA, this would be a way to engage schools that may not have an organization like AJCU. Jennifer noted that Dick Yanikoski had referred to the CRRA as ACCU's flagship opportunity for an NEH Challenge grant. It was noted that ACCU's participation would meet the CRRA long-term goal to invite all ACCU institutions, on the assumption that all have collections within scope of our collection policy, to join. Further, a successful partnership with ACCU would help CRRA to move forward, grow, and achieve sustainability.

ACCU is funded by member dues. The CRRA is an "on the ground" organization that might become a centralizing core for all ACCU members through a collaborative project involving large or small libraries and archives. Focusing on the CRRA's collection development strategy is very much in keeping with the missions of ACCU members.

Artemis suggested that CRRA present a mini-proposal for ACCU, which is funded through member dues, to assist in the expansion of the CRRA through seed money. Jennifer noted that the Notre Dame President generously offered to match funds provided by the ACCU although no dollar amount was specified. Might other universities match ACCU funds? Bob noted that the BC President might step up to the challenge. In the discussion on how much to ask for, \$25K was proposed. Participants quickly realized that until a proposal is developed with ACCU, there are no

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answers for questions such as could ACCU allocate organizational funds for this purpose or could CRRA make the request to the Association members themselves.

Board members moved on to the question of request funds for use this year or next. While funds to assist in bringing in new members will be helpful in both years, members agreed to approach the ACCU this year for funding in 2012 and beyond. Everyone agreed that waiting until 2012 accomplishes the following: 1. forces us to think carefully, 2. gives them time to participate in the development of a proposal, and 3. enables us to continue building for the future. Jennifer clarified that Dick Yanikoski is ACCU President until the end of the month, with Michael Galligan-Stierle, who is the current vice president, assuming the presidency. She agreed to open the dialog in summer 2010.

Janice noted that we will want to keep library directors at ACCU institutions informed of our plans and that this needs to be part of our overall CRRA communication plan. We need to educate prospective members as well as current ones of what we are doing.

2. Increase in membership dues. Janice said that the Board needs to look at a process of how to raise dues on a regular basis. Members voted to change the dues for FY2010/11 as follows: Associate members \$2500; Regular members \$5,000; Charter members \$7,500. Invoices should say "Select your membership level" followed by checkboxes next to the membership levels and corresponding dues. Members also noted that in hardship cases at the associate member level, we would encourage the member to talk to us. A negotiated fee may be possible. A motion to adopt the new dues schedule was made and seconded. The motion carried.

Jennifer noted that four current full members are not represented on the Board of Directors. She will contact those directors (Joe Lucia, Bob Seal, Carol Johnson, Chrys Grieco) to inform them of the Board reasoning and decision regarding the dues increase. She will also contact Susan Ohmer, Interim Director of Hesburgh Libraries at Notre Dame.

3. Voluntary member contributions. Jennifer noted that Notre Dame has contributed \$5,000 to assist in reducing the projected shortfall. (ND contributed a second \$5K for student programming assistance in summer 2010 in response to a proposal from Eric Morgan and Pat Lawton.) Artemis agreed to match Notre Dame's \$5,000 contribution if she has an invoice by this Wednesday. Ed also matched the challenge. Bob indicated that Tom Wall may likely want to participate. (Postscript: Tom Wall also matched the challenge in mid-June). All of these contributions will be credited to the FY2009/10. Looking ahead, Janice agreed to pledge \$7500 to the CRRA for FY2010/11.