

CRRA Board Agenda and Minutes  
June 8, 2009

Present: Kim Kelley, Artemis Kirk, Tom Leonhardt, Jennifer Younger

Agenda

1. Welcome, review of agenda
2. Approve minutes for May 4, 2009
3. Status report on fund balances, expenditures (to date and projected) and ending balance for FY2008/09; projected revenue and budget for 2009/10
4. Developing a sustainable model for digital resource initiatives. Notes from conversation with Terry Ehling, Scholarly Communications Strategist, Cornell University Libraries, on sustainable models attached.
5. Board membership for 2009/10: replace departing member?
6. July 14-15 meeting agenda
7. Summer projects to load more records from current members
8. Update on pre-proposal to apply for a grant from CLIR Hidden Collections
9. Form Membership Subcommittee as subcommittee of the Board?
10. Schedule a July board meeting prior to July meeting?
11. Include Pat Lawton, CRRA Digital Projects Librarian, in Board conference calls?

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Agenda and minutes

1. Welcome, review of agenda
2. Approved minutes for May 4, 2009 as posted on the Portal in admin area
3. Status report on fund balances to date; expenditures (to date and projected) and ending balance for FY2008/09; projected revenue and budget for 2009/10  
Discussion: The status report was sent via email to all Board members. One clarification was made regarding the additional invoice sent to Catholic University. The Board noted that the expected ending balance of FY2008/09 together with anticipated dues of about \$26,000 in FY2009/10 together would provide sufficient income to cover the anticipated expenses of salary, benefits and travel for the CRRA Digital Projects Librarian for FY2009/10. Members will identify their anticipated dues contribution for Fy2009/10 and confirm in September. ND will send invoices in September or earlier as requested.  
All agree we need a diversified income model. We discussed possible support from other associations, recognizing that some other organizations that might have shared interests, such as university presses, are also hard pressed financially in the current economic climate. Conversations with professional organizations, such as ATLA, might be useful to identify shared interests as well as possible activities and support. We will approach ACCU again this year requesting support for FY2010/11. Artemis and Kim agreed to write a concise, compelling statement for use in discussion with ACCU. Jennifer agreed to write an update to go out to the CRRA Leadership Council which includes the presidents of several ACCU institutions. We also identified libraries at two ACCU institutions we believe are interested in joining CRRA.

Jennifer noted that ND continues to seek grant funding for the Portal. Kim mentioned that IMLS has an interested in supporting cultural heritage “collections at risk.” This could be an avenue of support for providing access to and/or digitizing “collections at risk” that are also of interest to the CRRA. We see opportunities for the Portal to be a way of making “at risk collections” more visible and thus potentially strengthen a proposal from that institution to IMLS. Articulating a concise, compelling and aspirational goal is a first step in how the CRRA and the Portal could play a positive role.

4. Developing a sustainable model for digital resource initiatives. Notes from conversation with Terry Ehling, Scholarly Communications Strategist, Cornell University Libraries, on sustainable models distributed with agenda via email.

Discussion: See above note on diversified income model.

5. Board membership for 2009/10: replace departing member?

Discussion: Howard McGinn retired May 2009. A thank you letter was sent. The Bylaws indicate member eligibility for governance. There is no statement that every full or founding member will be represented on the Board. Before inviting new Board members, we will explore how other membership organizations go about determining Board membership. Jennifer will follow-up regarding SHU continuing membership.

6. July 14-15 meeting agenda

1. Location: Klarchek Information Commons adjacent to Cudahy Library, Loyola University Lakeshore Campus, Chicago, IL
2. Agenda: current status, next steps, demonstration of VUFind implementation on test site, strategic goals and objectives
3. Who is coming? In person or via phone?

Discussion: The agenda will be posted this week on the Portal. Michele Wolff will poll (during the week of June 15 – 19) CRRA participants on planned participation.

7. Summer projects to load more records from current members

Update:

1. Pat & Eric will develop test protocols with Catholic & Georgetown in June
2. Pat & Eric will contact other CRRA members to work with them
3. Time commitment for participants - up to 4 hrs/week? For a month?
4. Purpose: Expand critical mass of records & confirm guidelines for contributing metadata

8. Update on pre-proposal to apply for a grant from CLIR Hidden Collections for Catholic, Marquette and St. Kate’s (currently not a CRRA member)

Update: Pat is preparing the pre-proposal to meet the June 15<sup>th</sup> deadline. Marquette would serve as the lead recipient. Georgetown is applying for an unrelated project.

9. Form Membership Subcommittee as subcommittee of the Board? No discussion.

10. Schedule a July board meeting prior to July meeting? No discussion

11. Include Pat Lawton in Board conference calls? No discussion.

Respectfully submitted, Jennifer Younger June 8, 2009