



# Catholic Research Resources Alliance

<http://www.catholicresearch.net>

*Providing enduring global access to Catholic research resources*

CRRA Membership Application  
March 2015

To initiate a Catholic Research Resources Alliance (CRRA) membership application, send electronically to [Jennifer Younger](#), Executive Director, together with a letter of interest from the library director regarding interest and capacity for membership.

## Contact Information

- 1. Institution Name:**
  
- 2. Mission (complete or first paragraph):**
  
  
  
  
  
  
  
  
  
  
- 3. Religious order:**
  
- 4. Archive/Library Name:**
  
  
  
- 5. Location**
  - a. Address:**
  
  - b. City/Town:**
  - c. State/Province:**
  - d. ZIP/Postal Code:**
  - e. Country:**
  
- 6. Web page address:**

**7. Web addresses of digital library collections and/or repository:**

**8. Archive/Library Director**

- a. Name and title:**
- b. Email Address:**
- c. Phone Number:**
- d. Fax:**

**9. Contact information of person completing application (if other than above name)**

- a. Name:**
- b. Email Address:**
- c. Phone Number:**

*Materials and Collections*

- 1. Indicate the kinds of Catholic research materials held in the library, especially those in special collections and the archives.** By Catholic, we mean materials considered Catholic by purpose, tradition or audience, official Church or lay authors, materials relevant to the study of Catholicism, the Catholic experience and its impact on society. All formats, including manuscripts, books, ephemera, photographs, and artifacts which meet these criteria, are of interest to the Portal, with special emphasis on rare and uncommon materials. Please check and indicate approximate extent of holdings, if known or easily obtainable. (Check all that apply)

- Archival record and manuscript collections, including from the Church, religious orders, college or university
- Books
- Bound manuscript materials (scrapbooks, etc.)
- Digital collections of any materials
- Maps
- Newspapers
- Other serials and periodicals
- Photographs
- Recorded sound collections

Comments:

**2. Please indicate the approximate extent of your holdings of Catholic research material if known or easily obtainable.**

**3. Please list 1 – 3 collections of particular significance or strength.** (Most rare or uncommon, holdings or lack of in WorldCat, the portal and/or other catalogs; most comprehensive, extent of published or unpublished materials included; list selected titles as helpful to highlight uniqueness, breadth and/or depth of collections; most heavily used by faculty and students on campus, scholars from elsewhere; etc.)

1.

2.

3.

**4. Indicate the Portal themes applicable to the archive/library's collections.** These themes are intended to encourage the consideration of institutional resources which may be suitable for the Portal, but are by no means prescriptive or exhaustive. The content and scope are described in the [Collection Policy Statement](#). (Check all that apply)

- Catholic intellectual life
- Catholic literary figures
- Catholic liturgy and devotion
- Catholic missions
- Catholic social action
- Diocesan collections, including papers of Bishops
- Peace building
- Religion and citizenship
- Religious orders, Men
- Religious orders, Women
- Vatican II

**5. Do you continue to acquire Catholic research materials?** (Check all that apply)

- Purchases
- Solicited gifts-in-kind
- Unsolicited gifts-in-kind
- Other:

**6. If you continue to acquire Catholic research materials please indicate how you do so.**

Records

**1. What services do you provide to users? (Check all that apply)**

- Copy machine for onsite copying
- Options for scanning
- Option to take photographs of text or images
- Other:

**2. Are there special conditions for use of the collections? (Check all that apply)**

- By appointment only
- On site only
- With letter of introduction or intent
- Other:

**3. Please indicate what special conditions you have for the use of the collections.**

**4. Identify what records of individual materials or collections exist. (Check all that apply)**

- Digital finding aids/EAD records
- Printed finding aids
- Digital index
- Printed index
- MARC records
- Printed bibliographic records
- Subject Guides/LibGuides
- Website descriptions
- Other:

**5. Indicate where the records can be found.** (Check all that apply)

- Archive/library catalog
- Archive/library website
- Regional catalog -- supply name:
- WorldCat
- Other:

**6. If no records exist, do you have plans to create them?**

- Yes
- No

**7. What would help you in creating these records?**

**8. Do you, or are you planning to do in near future, creating metadata records or finding aids?** (Check all that apply)

- For collections
- For individual items

**9. If known, please indicate formats used.** (Check all that apply):

- Dublin Core
- EAD
- MARC
- PastPerfect
- Other:

*Operations*

**1. What is your total annual expenditure for salaries, operating and materials, including expenditures from designated endowment funds for materials or other purposes, and including the archives and/or branch libraries considered part of the university library but excluding those professional school or other campus libraries which are not included in the university library's budget?**

(You can use the number reported to IPEDS.) Please indicate if a known or estimated figure and specify the fiscal year.

- 2. How many FTE (Full Time Equivalent) staff are there in your archive/library?** (Use the same number reported to IPEDS)

### Collaboration

- 1. Please indicate relevant professional organizations in which you or your archive/library participate?** (Check all that apply)

- American Catholic Historical Association (ACHA)
- American Theological Library Association (ATLA)
- Archivists of Congregations of Women Religious (ACWR)
- Association of Catholic Colleges and Universities (ACCU) (*Not a library organization. Is your college or university a member?*)
- Association of Catholic Diocesan Archivists (ACDA)
- Association of Jesuit Colleges and Universities (AJCU) Library Directors and Deans
- Catholic Library Association (CLA)
- Other:

- 2. Please indicate the cooperative metadata, collection building, resource-sharing and/or digital archives programs and consortia in which your institution participates or is a member.** (Check all that apply and list others)

- Center for Research Libraries (CRL), Chicago IL
- Internet Archive
- OCLC ArchiveGrid
- OCLC CONTENTdM
- OCLC First Search and Resource Sharing
- OCLC Reciprocal Faculty Borrowing Program
- OCLC WorldCat
- National Digital Newspaper Program
- Rapid ILL
- Other:

