



Catholic Research Resources Alliance

Catholic Research Resource Alliance Duties and Expectations of Board Members

Reviewed by the Board in 2012 and 2013

Service on the Board of the Catholic Research Resources Alliance is a serious commitment. As a young organization with a massive task ahead, our pace must be commensurate with the importance of the effort. We outline the two primary duties of members of the Board of Directors and our expectations of those we seek for service.

Duties

In carrying out their responsibilities for CRRA, directors have two primary obligations. The **duty of care** calls upon directors to act in a reasonable and informed manner when participating in the board's decisions and its oversight of the corporation's management. It requires that directors be informed and discharge their duties in good faith. The **duty of loyalty** requires directors to exercise their powers in good faith and in the best interests of the corporation. Our expectations identify key activities and ways in which directors meet their obligations.

Expectations

Attend: Make attendance at scheduled board meetings and conference calls a priority. We all lead busy lives with compelling commitments and multiple pulls on our time. We ask that you give CRRA a special level of commitment and make every effort to attend.

Prepare: The Board meets only four times per year, either physically or virtually. Consequently, it is critical that you be prepared for each meeting and that we use the time well. Review all relevant materials thoughtfully before the meeting and be prepared with questions, concerns or suggestions.

Engage: Give Board meetings your full attention. Where appropriate, suggest items for the meeting agenda. Board members may be asked to serve on various committees and task forces to further the goals of the organization

Be Accountable: As board members, we need to hold other board members and staff accountable. When commitments are not met, gentle reminders are appropriate and often appreciated. Actively monitor the organizations progress toward established goals.

Exercise independent judgment: Each board member must share equally in the board responsibility of acting in the best interests of the corporate. Each board member must judge

what is in the corporation's best interest, irrespective of other entities with which the director is affiliated or sympathetic, or to which the director owes his or her board appointment.

Advocate: As a board member, you are a CRRA ambassador and the public face of the organization. Take every opportunity to advocate for increased support and membership. Keep your own organization and your local and regional library organizations informed of CRRA progress.

Our Vision

The CRRA will foster a dynamic scholarly community by: creating the freely available portal to Catholic research resources in the Americas; sustaining the distinctive network of libraries, archives and other institutions that enable the vision; and facilitating internationally the sharing of resources and scholarship.

Mission

To provide enduring global access to Catholic research resources in the Americas
(Source: *Bylaws*. Article I. Name, Mission and Purpose. Section 2. Mission. Adopted February 4, 2008)